



## **POLICY FOR OWNER PARTICIPATION IN BOARD MEETINGS**

1. All Kanaloa owners are welcome to participate in discussions at all Kanaloa Board Meetings.
2. The Association will make available a teleconferencing platform such as Zoom for Board meetings whenever possible to accommodate those owners unable to attend in person.
3. Owners joining the meeting remotely will be allowed to ask questions or make remarks using the chat function of Zoom or a similar written communication tool with other teleconferencing platforms. They shall provide their name and unit number.
4. To speed up the meeting and avoid a few owners dominating the conversation, owners should condense all questions and remarks for each subject into just one message. A more open forum will happen at the end of the meeting.
5. Questions and remarks on a subject will be collected by a person in attendance who will present them to the Board for consideration before a Board vote on any matter.

The rules were written in compliance with Hawaii Revised Statutes 514B-125(a)(b) – Board Meetings:

**§ 514B-125 Board meetings.** (a) All meetings of the board, other than executive sessions, shall be open to all members of the association, and association members who are not on the board shall be permitted to participate in any deliberation or discussion, other than executive sessions, pursuant to owner participation rules adopted by the board.

(b) Following any election of board members by the association, the board may, at the board's next regular meeting or at a duly noticed special meeting, establish rules for owner participation in any deliberation or discussion at board meetings, other than executive sessions. A board that establishes such rules pursuant to this subsection:

- (1) Shall notify all owners of these rules; and
- (2) May amend these rules at any regular or duly noticed special meeting of the board; provided that all owners shall be notified of any adopted amendments.